

○ Checklist for Confirmation (Make sure to confirm the following matters before sending application documents by mail.)

For Special Loan for General Support Funds

***If there is any omission of entry and/or missing documents, it may take extra time before you obtain the loan because, in such a case, resubmission of incomplete or missing documents may be required.**

Items	Matters to be confirmed	Check
(1) Application for Loan Written Acknowledgment of Debt Matters to be Considered and Agreed Upon Descriptions of Important Matters Declaration	- Application: The “amount of money” and the “name” have been filled in, and your seal has been affixed. - Written Acknowledgment of Debt: The “amount of money,” the “address, name and birth date” and the “redemption of the loan” have been filled in, and your seal has been affixed. - Matters to be Considered and Agreed Upon: The “date” and the “name” have been filled in, and your seal has been affixed. - Descriptions of Important Matters: The “entry date, address and name” have been filled in, and your seal has been affixed. - Declaration: The thick-bordered items and the “entry date, address and name” at the bottom have been filled in, and your seal has been affixed.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
(2) Certificate of residence	- A certificate of residence containing information on all members of the household has been obtained. *(No legal domiciles and individual numbers are required to be included in the certificate of residence.)	<input type="checkbox"/>
(3) Bankbook or cash card (copy)	- A page of a bankbook on which the names of the financial institution and the branch, and the account holder and number are described has been copied.	<input type="checkbox"/>
(4) Identity verification document	- Any of the following identity verification documents has been copied. A. Driver’s license (if the address has been changed, copies of both sides) B. Passport C. Individual number card (copy of the front side being kept in a protective case) D. Health insurance card E. Residence card (special permanent resident certificate) *In the case of a foreign national	<input type="checkbox"/>
(5) Documents enclosed	- All documents are complete. a. Application for Loan b. Written Acknowledgment of Debt c. Matters to be Considered and Agreed Upon d. Descriptions of Important Matters e. Declaration Concerning the State of Decrease in Income f. Certificate of residence (all members of the household/original) g. Bankbook or cash card (copy) h. Identity verification document (copy)	<input type="checkbox"/>
(6) Final confirmation	- All thick-bordered items have been filled in and your seals have been affixed in all the documents. - The documents “a,” “b,” “c,” “d,” and “e” of the above-listed documents enclosed have been copied and kept as duplicates of the application.	<input type="checkbox"/> <input type="checkbox"/>

***If you have already applied for the Special Loan for Emergency Small Amount Fund and the loan has been decided to be made, you are not required to submit (2) Certificate of residence, (3) Copy of bankbook or cash card and (4) Identity verification document again. However, if you would like to change the bank account for the transfer, please submit (3) Copy of bankbook or cash card again.**

● Contact concerning this loan: Kanagawa Prefectural Social Welfare Council (045-311-1426)